



AdventHealth Clinical Orientation

Dear [insert new team member name],

The Education team here at AdventHealth would like to welcome you to our family! We are excited you are joining us and look forward to working with you. At the bottom of this letter you will find the contact information for the clinical educators at each campus should you need to reach out to us with any questions.

This letter is to provide you with instructions on completion of clinical orientation. Just as you completed your HR orientation virtually, you will also complete your clinical orientation virtually. **Please log into AdventHealth Learning Network (ALN) at 8:00 am on Wednesday of your orientation week for a live session with the educators.** After this live session you will work to complete all modules that are assigned to you on your Plan as listed below.

Please complete all the required virtual orientation modules.

Time	ALN Modules
8:00-10:45	CFD NR Clinical Orientation - Classroom ; click on Attend. This will launch a live online meeting with Education via Teams.
10:45-12:00	CFD NR Virtual Clinical Orientation (computer-based learning)
12:00-12:30	Break for Lunch
12:30-4:30	CFD NR Virtual Clinical Orientation (computer-based learning)

Education contacts

AdventHealth Daytona Beach – Name, email, and phone number

AdventHealth Deland – Name, email, and phone number

AdventHealth Fish Memorial – Name, email, and phone number

AdventHealth New Smyrna Beach – Name, email, and phone number

AdventHealth Palm Coast – Name, email, and phone number

We are excited to have you complete this virtual orientation and look forward to you joining our team!

AdventHealth Learning Network (ALN) User Guide

The **AdventHealth Learning Network (ALN)** is a learning management system and is the home for all training (instructor-led and web-based), clinical and non-clinical, required and elective, for all of AdventHealth.

Accessing ALN:

- Or enter <http://aln.sabacloud.com> in the browser address bar. You will need to log in using your facility OPID and password.

For questions regarding ALN: AdventHealth Central FL Division – North
Daytona Beach – Name, email, and phone number
Deland – Name, email, and phone number
Fish Memorial – Name, email, and phone number
New Smyrna – Name, email, and phone number
Palm Coast – Name, email, and phone number
Waterman – Name, email, and phone number

ALN Home Components:

The screenshot shows the ALN Home page. Callout 1 points to the navigation menu on the left, which includes Home, Me, People, Workspaces, and Groups. Callout 2 points to the search bar at the top, which includes a search box, a filter button, and a browse dropdown. A text box explains these components.

1 – Page dropdown: The menu contains navigation to pages that vary based on ALN roles assigned to the user. Pages include: **Home, Me, People, Groups.**

2- Search Box, Filter button, and Browse dropdown. Allows learners to search for **Courses.** The Browse dropdown is a shortcut to browsing **Calendar, Files, the Learning Catalog, or Browse All.**

Navigating the Me Page:

On the Me page, the navigation menu (on left), defaults to your **Plan**, showing information on the right including:

My Plan: the user's learning plan, complete with a mini dashboard of courses Completed, In Progress and Pending Action.

Learning & Certifications: shows web-based training (WBT), instructor-led training (ILT), and curricula (a group of courses) assigned to you.

- You can click on the course title or **Register/Launch** to start the course. Click on **Completed Learning** on left to see a list or print a transcript of courses you have completed by clicking the printer button on the top right.

The screenshot shows the ALN Me page. The navigation menu on the left has 'Completed Learning' highlighted. The main content area shows 'My Plan' with a 'Learning & Certifications' section. A table lists courses with their progress status and a 'VIEW SUMMARY' button for each.

NAME	PROGRESS	DUE	ACTIONS
Acute Coronary Syndrome CFD NR 2019 Course Version:2019 Web-Based	IN PROGRESS		VIEW SUMMARY
Code Pink 2019 Course Version:2019 Web-Based	IN PROGRESS		VIEW SUMMARY
Heart Matters CFD NR 2019 Course Version:2019 Web-Based	IN PROGRESS		VIEW SUMMARY

Please be aware that some content may not open using **Internet Explorer**. If you encounter this issue, please try using **Google Chrome**.